



## OLA Justice Officer

The Sisters of Our Lady of Apostles (OLA) and the Society of African Missions (SMA) share a joint Justice Policy and collaborate in working for Justice, Peace and the Integrity of Creation (JPIC).

**The Sisters wish to recruit a Justice Officer, working full time.**

### **Based in Ardfoy, Cork, the OLA Justice Officer will:**

1. Promote Justice, Peace and the Integrity of Creation in line with Catholic Social Teaching.
2. Cooperate and work with the SMA Justice Officer.
3. Provide support to OLA and SMA Communities in their work to promote justice and the mission of the OLA and SMA.
4. Research and develop resources, write articles and make presentations promoting the Justice priorities identified by the OLA Leadership and by the SMA/OLA Justice Committee.
5. Provide members of the OLA and SMA and associated groups with information that raises awareness of developments in justice issues, points to appropriate Christian responses and enables and encourages them to engage in advocacy for justice.
6. Build cooperative relationships with OLA/SMA communities and relevant groups within the wider community in order to promote engagement with work for JPIC.
7. Lead, participate and organize events, campaigns and activities promoting SMA/OLA JPIC priorities.
8. Undertake all administrative tasks needed to record and report on activities and financial expenditure associated with the role of Justice Officer.
9. Represent OLA at meetings, promoting its aims and priorities as identified by the OLA Leadership and in the OLA/SMA Justice Policy.

### **Skills Required**

- a. Professional qualification in one or more relevant areas, e.g. Catholic Social Teaching, National and International Justice, Development issues.
- b. Significant administrative and IT experience and skills.
- c. Experience of working in the area of Justice Peace and the Integrity of Creation.
- d. Experience of writing articles and reports.
- e. A willingness to learn about the OLA and to engage with OLA personnel.
- f. Respect for the Christian ethos and missionary commitment of the OLA.
- g. Good interpersonal skills and an ability to build working relationships.
- h. Experience of working in developing countries and especially in Africa.
- i. Experience of working within or cooperating with Church and other groups in a faith-based environment.
- j. Experience of multi-agency collaboration.
- k. As the post will require some travel, a full driver's license is necessary.

**Interested applicants** should please send, via email, your CV and covering letter, with two References, to: Provincial Leader, OLA Sisters, Ardfoy Convent, Ballintemple, Cork:  
Email: [prov@ardfoyle.com](mailto:prov@ardfoyle.com)

**Before: 10<sup>th</sup> April 2018**